

your health

deadline extended to submit claims for flexible spending account expenses

COVID-19 resource information

If you participated in the [Health Care Spending Account \(HCSA\)](#), the [Dependent Day Care Spending Account \(DCSA\)](#) or both in **2019**, under normal plan rules, June 30, 2020, was your last chance to submit claims for reimbursement of eligible expenses incurred on or before December 31, 2019.

Due to the current global pandemic, the deadline to submit claims has been extended to 60 days after the President announces the end of the National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak.

While you have the extra time if you need it, we strongly encourage you to submit your 2019 claims as soon as possible, if you haven't already done so.

Please keep in mind that your Chevron flexible spending account plans do not have a *grace period* or *carryover* feature, so this means you can only submit a claim for reimbursement of eligible expenses you incurred by December 31, 2019.

how to submit a claim

You'll need to submit a claim for reimbursement for those transactions in which you couldn't use the special purpose HCSA debit card (if any). If you miss the extended claims deadline, you will not be reimbursed, and any remaining funds in your 2019 account will be forfeited. As a reminder, **HealthEquity** was the claims administrator for your 2019 account(s).

- [HCSA paper claim form](#) | [DCSA paper claim form](#)
- [Online claim](#) | [Mobile app claim](#)
- Upload receipts and EOBs to the **Documentation Library** on the [HealthEquity website](#) or mobile app to link with claims for reimbursement or use for substantiation requests from debit card charges.

have questions?

If you have any questions about your 2019 account or need help filing a claim, [contact HealthEquity](#).



More COVID-19 benefit updates online

The **COVID-19 HR and Benefit** page on the hr2.chevron.com website is a central source for HR policy and benefit plan changes, tips and resources to help you and your family during the pandemic. Updates are made regularly, so bookmark this page and visit it often.



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