



# normal claims deadline resumes health care spending account plan effective april 10, 2023

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**Update to the summary plan descriptions (SPD)**  
**Changes described in this SMM are effective April 10, 2023.**

The enclosed information serves as an official summary of material modification (SMM) for the **Health Care Spending Account (HCSA) Plan**. Please keep this information with your other plan documents for future reference. You can access the summary plan descriptions for your benefits at [hr2.chevron.com](http://hr2.chevron.com) or by calling the HR Service Center at **1-888-825-5247**.

## normal claim deadline resumes

Typically, June 30, 2023, is the normal deadline to submit claims for eligible expenses incurred from **January 1, 2022 through December 31, 2022** under the **Health Care Spending Account (HCSA) Plan**. Due to the global pandemic, the normal deadline to submit claims for eligible expenses was extended due to the National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak. For this reason, the deadline for outstanding 2022 claims is extended to **July 10, 2023**. After the applicable claim deadline, you can no longer submit a claim for expenses incurred in 2022.

**As of April 10, 2023, the National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak has ended. This means that the normal HCSA claim deadline of June 30, 2024 will resume starting with eligible expenses incurred from January 1, 2023 through December 31, 2023.**