

how to enroll for chevron employee benefits

online or by phone
january 1 through january 31, 2024



[hr2.chevron.com/Beyond6 benefitconnect website](https://hr2.chevron.com/Beyond6benefitconnect)

The **BenefitConnect** website will be available for you to make 2024 health and protection benefit enrollment elections starting **9 a.m. Eastern time on January 1, 2024**, until midnight on **January 31, 2024**. This website is available even if you don't have access to a company computer or kiosk. You can log in to BenefitConnect from any personal computer or mobile device with an Internet connection. Read these **Step-by-Step First Time Access** instructions to learn how to access BenefitConnect for the first time. If you have any issues, call the HR Service Center at the number below starting **January 2**.



1-888-825-5247 (1-832-854-5800 outside the U.S.) **call the HR service center starting january 2**

The HR Service Center is unable to take your questions until January 2.

Service hours for questions and elections by phone

Monday through Friday
8 a.m. to 7 p.m. Central time

From the **U.S.-payroll employee** menu, choose **option 3** (Enroll, update, manage or ask about benefits) then **option 1** for new employees.



complete dependent verification process within 60-days

As a reminder, you are required to verify the eligibility of dependents you enroll in Chevron health plans. You have up to 60 days to obtain and submit requested documentation that verifies your dependent(s) are eligible to participate in Chevron's health benefits. If you don't provide acceptable documentation by the deadline, your dependent(s) will be disenrolled from coverage. **You don't need to provide your documents at the time of enrollment, but you'll need to return to the BenefitConnect website prior to your 60-day deadline to upload your documents.**

other optional benefits ...

If you want to start **Long-Term Care Insurance** and/or **Group Auto and Home** insurance, you *cannot* enroll for this coverage on BenefitConnect. Go to hr2.chevron.com/Beyond6 for the links to apply for this coverage.

401(k)

The transition to the **Chevron Employee Savings Investment Plan (ESIP)** will occur on a separate timeline and through the Fidelity system, not BenefitConnect. Go to hr2.chevron.com/Beyond6 for details about the 401(k) transition.