



Open Enrollment Is Coming

Your Health.



October 19 through October 30, 2015

hr2.chevron.com

1-888-825-5247 (610-669-8595 outside the U.S.)

Open enrollment is the time you can make changes to your Chevron health care benefits and update your tobacco use status for 2016. During open enrollment you can:

- **Start** coverage.
- **Stop** coverage.
- **Add or drop** dependents.
- **Change** your coverage.
- **Change or update your tobacco use status** for 2016 (if needed).
- **Enroll in the Vision Plus Program** (if not already enrolled).
- **Enroll in a flexible spending account** for 2016.
Remember, the Health Care Spending Account (HCSA) and Dependent Day Care Spending Account (DCSA) do not carry over from year to year.

If you miss the open enrollment deadline, you generally can't make any changes until the next enrollment period in the fall of 2016. (You can make changes to certain benefits – but not your tobacco use status – outside of the open enrollment period if it's within the 31-day deadline after a qualifying life event, such as a marriage or birth.)

What are the changes for 2016?

Your open enrollment newsletter will describe the benefit changes for 2016 and what you need to do. It will be mailed to your home, posted online and released via email in early October. No action is required yet; we just wanted you to be aware of the enrollment dates for planning purposes. You'll receive more instructions and information about the benefit plan changes and cost for 2016 in your newsletter.

Test your Benefits Connection PIN today.

If you access the open enrollment website – **Benefits Connection** – from the Chevron network, you can use the automatic sign-in feature and you don't need a PIN. But if you plan to make open enrollment elections or update your tobacco use status from outside the Chevron network or by phone, you'll need your PIN. It's a good idea to [test your access to Benefits Connection here](#), before open enrollment in October.

If you discover that you cannot access Benefits Connection, take action now to request a new PIN. Follow the directions on the [Benefits Connection login screen](#) for **Forgot Your Password?** to request a new password. It can take up to two weeks to receive your PIN in the mail.