

Human Energy. Yours.™



U.S. Domestic Relocation Summary

For Operations and Maintenance
January 2009

Shared Services

Introduction

If you are an operations and maintenance payroll employee in the United States, this document provides a summary of relocation benefits. It does not constitute a guarantee and benefit eligibility may depend on individual circumstances. To avoid jeopardizing certain relocation benefits, please do not begin any aspects of your relocation program prior to discussions with your Brookfield Global Relocation Services (Brookfield) relocation consultant. In particular, please do not contact a real estate agent for assistance in your old or new work location.

The following is a brief summary of the benefits included in your relocation program which are effective August 2009. Relocation services and benefits cannot begin until you are within 90 days of your effective start date with Chevron.

Topics Covered in this Summary

- Repayment Agreement
- Allowance Payments
- Relocation Firm

Repayment Agreement

Prior to receiving any relocation benefits you are required to sign a two-year relocation payment agreement. Repayment schedule is 100 percent repayment if you voluntarily leave Chevron within the first year and 50 percent repayment if you voluntarily terminate within the second year.

Allowance Payments

Miscellaneous Expense Allowance (MEA)

At the beginning of your move, you will receive a onetime payment, less taxes, based on the schedule below:

MEA	Mileage Factor	Minimum Payment Amount	Maximum Payment Amount
\$1,000	\$2.50 / mile from old to new work area	\$1,200	\$7,500

- Your new work location must be 50 miles greater than the distance between your current home and current work location.
- You must change your place of residence in order to qualify for the MEA payment.
- This payment can be processed on your first payroll or you may request that Brookfield GRS issue funds directly into your account up to 30 days prior to your effective start date.
- The MEA is discretionary; therefore, it is not necessary to submit receipts.

Relocation Firm

Chevron has contracted with Brookfield Global Relocation Services (Brookfield GRS) to administer your relocation benefits. Their contact information is as follows:

Brookfield Global Relocation Services

1250 West Sam Houston Pkwy South

Houston, TX 77042

Telephone: 800-267-7573

E-mail: chevron@brookfieldgrs.com